



**INTERNATIONAL PUBLIC MANAGEMENT
ASSOCIATION for HUMAN RESOURCES**



Facilitating communication and the exchange of ideas among Central Region chapters of IPMA-HR

**COMBINED BOARD MEETING AGENDA
Thursday, August 15, 2019
1:00 – 2:00 pm**

| IPMA-HR Central Region Officers (2019-2020) | |
|--|---------|
| President – Jennifer Gabbard | Present |
| President Elect – Jamie Chism | Present |
| Treasurer – Eva Lee | Present |
| Secretary – Christy Mann | Present |
| Past President – Amy Strough | Absent |
| Executive Council Representative | Vacant |
| Lori Briggs | Present |
| Sari Maple & Charlene Leslie | Present |

- I. Call to order by Jennifer at 1:05 pm**
- II. Approval of Board Meeting Minutes- Christy moved to approve minutes, Eva seconded, minutes are approved.**
- III. 2020 IPMA-HR Central Region Conference – Sari Maple & Charlene Leslie will provide updates during the first part of the meeting and then will be able to exit meeting.**
 - a. KC Update- Sari emailed documents listing the chairs for the conference and a Checklist to follow to ensure that they don't miss any deadlines.
 - b. Sari stated they not had first meeting, checklist sent from Sari looks like we are on point.
 - c. Timeline – Save the date sent in September, sponsorships can send emails in October.
 - d. Discussed the levels of sponsorship's the central region was looking for the conference in Kansas City. Jennifer to send Charlene the sponsorship guide from Dayton. Jennifer likes the Dayton guide better than the Madison guide. Charlene shared Southern Region's idea to sell advertisements on the room keys. They will be sending Charlene some documents to her.
 - e. First meeting will be prior to the 19th of September. Sari and Charlene exited the call.
- IV. 2019 IPMA-HR Central Region Conference Wrap Up – Amy Strough – absent. Jennifer reporting**
 - a. Finances – hard time closing out the conference, still have missing items from the treasurer. Tracking and documenting the sponsorships monies need to be tracked more closely.
 - b. Survey – No information.
- V. Bylaws Update/Tax Exempt Status – Jennifer Gabbard**
 - a. Tax exempt status we need 3 years of financial documents to apply. Jennifer will send what the documents are needed for the IRS and Lori will check drop box to start.
- VI. Bank Accounts and Credit Card Transfer Discussion**
 - a. US Bank have not been able to get to the bank yet. She has gotten the final minutes and she will go and sit down with them on banking situation
- VII. Treasurer's Report – Eva Lee**
 - a. Checking Account Balance – don't have. Jennifer stated that we have paid the Marriott so our bank account is down.
- VIII. Other Business, Updates and Future Topics**

- a. Executive Council Representative – Becky resigned from the position because she retired. Took considerations on the role and so Jennifer has asked Lori Briggs to step in and fill the position. Need approval by the board – Jamir motioned to approve, Christy seconded, all were in favor. Welcome, Lori as our new Executive Council Representative for the Central Region.
- b. Leadership Conference – Jamie and Jennifer are going to Detroit Michigan, 35 participates from around the country, regional and chapter representations. All will be working on vision statements, and a walking tour.
- c. International Conference – right around the corner. Jennifer, Amy, Jamie, and Lori are all attending in Miami.
- d. Sponsorship guide is there anything we should be considering on dollar amounts and levels. Find out with from the other regions to get to us so we can review them.
- e. Last year we know there was a communication problem on timing.
- f. Visually the one from Dayton is a good guide. Lori pointed out we will want to review the guide from KC prior to them sending it out. Ask KC to get guide to us as quickly as possible so we can review and get out as quickly as possible to get it sent out.
- g. Lori asked Jennifer to consider when we want to get registration open as early as October 1st, we just need to get the event created on the website.
- h. Lori stated she can take over the website from Becky. Jennifer is fully supportive of Lori taking that over.
- i. Website access for everyone – Jennifer to check on everyone's access to drop box and website. Drop box is where all our documents are stored and kept.

IX. Adjourn – Eva Motioned to adjourn, Jamie seconded all in favor. Meeting ended at 1:43pm

Next Scheduled Central Region Board Meeting: Thursday, September 19th, 2019 at 1:00 pm